



# THE CLASSICAL ACADEMY

## BOARD OF DIRECTORS MEETING

MONDAY, SEPTEMBER 12<sup>TH</sup>, 2011, 6:00-10:00 P.M.

NORTH CAMPUS – TCA ROOM 2213 / 2214 (SECONDARY)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

### AGENDA

- I. Call to Order (6:00p.m.)
- II. Pledge of Allegiance / Roll Call Est. Time: 5 mins
- III. Comments from the Audience Est. Time: 5 mins
- IV. Consent Agenda Est. Time: 5 mins
  - a. Minutes: July 29-30<sup>th</sup> and August 8<sup>th</sup>
  - b. June & July Financials
  - c. Ops Report
- V. Discussion Agenda Items
  - a. Core Values Presentation: Socratic Approach
    - i. Presenter: Dr. David Bohn For: Information Est. Time: 30 mins
  - b. Summer Academic Program Report Out
    - i. Presenter: Dr. Bohn / Kay Goble. For: Information Est. Time: 5 mins
  - c. TCA Capital Construction Plans – North Secondary 1<sup>st</sup> Floor Build out
    - i. Review proposal for capital construction of TCA North 1<sup>st</sup> Floor build out
      - a. Secondary education learning model impact on design and timeline
      - b. Authorize initial architecture & planning activities
      - c. Discuss timeline and related communication plans
    - ii. Draft Motion = “The TCA Board authorizes funding and support for 1<sup>st</sup> Floor Build-out for a Design/Build Request for Proposal to a General Contractor. The RFP would solicit a proposal for an architect/general contractor team to complete the design and build-out of the TCA-North Campus Secondary School building first floor. Proposal would provide a Guaranteed Maximum Price contract, accepted to the “not to exceed” \$2.5M planned budget parameters, meet all design/construction code compliant/quality application standards, and for completion of the project by the start of the 2012-2013 Academic year. The Board intends for the project design/build process to be implemented immediately to complete the project to specified standards, costs, and on schedule.”
      - iii. Presenter: Kevin Collins / Ron M. For: 2<sup>nd</sup> Read / Vote Est. Time: 45 mins
  - d. Financial Audit Committee Update

- i. Presenter: Dr. Jim Woody For: Information Est. Time: 10 mins
  - e. TCA Board Member Election Process Update
    - i. Report out from investigation of Mail-in Ballot or Electronic Voting options for 2012
      - a. Review recommendation that election process be changed to a Mail-in only voting process
      - b. Review associated policy and by-law changes
    - ii. Presenter: Dr. Woody / Kevin Collins For: 1<sup>st</sup> Read/Discussion Est. Time: 30 mins
  - f. BREAK (approximately 8:15pm)
  - g. Board Governance 2011-12 Goals & Improvements
    - i. Board Governance Strategic Planning Committee Update
    - ii. Review 2011-12 Board Goals with owners
    - iii. Schedule additional bi-monthly board meetings/topics focused on Board Governance
      - 1. Planned dates: Sept 26<sup>th</sup>, Nov 7<sup>th</sup>, Jan 23<sup>rd</sup>, Mar 19<sup>th</sup>, and May 21<sup>st</sup>
      - 2. Sept 26<sup>th</sup> Topics: 1. Develop process for defining “pain points” and addressing via joint Board/Admin subcommittees (Steve P./Dr. Bohn), 2. Define process for addressing Top 3 “Radar Screen” issues (Kirk C./Jim K.), 3. Catalogue and analyze list of board roles and links to current policies (Chris L. / Matt C.)
    - iv. Presenter: Steve Pope For: Vote Est Time: 30 mins
  - h. TCA President 2011-12 Objectives
    - i. Review updated Draft of Presidents 2011-12 Objectives
    - ii. Presenter: Dr. Bohn / Ron Mast For: Discussion Est Time: 30 mins
  - i. Board Communication Subcommittee
    - i. Presenter: Chris Carter For: Discussion Est Time: 10 mins
  - j. Direct Council to Review By-Laws and Policies and Report to Board
    - ii. Presenter: Ron Mast For: Discussion Est Time: 10 mins
  - k. Future Board Meeting Schedules and Agenda Items
    - i. Confirm next meeting dates and discuss any known agenda items
    - ii. Presenter: Board Chair For: Discussion Est Time: 5 mins
- VI. Executive Session (~9:30pm)
- a. Provide performance Feedback to TCA President, pursuant to Colo. Rev. Stat. sec. 24-6-402(4)(f)
- VII. Future Agenda Items and Meetings
- a. Future Agenda Items
    - i. Annual By-Laws Review – September 26<sup>th</sup>
    - ii. Annual Board Code of Conduct Policy Review – September 26<sup>th</sup>
    - iii. Mentoring Program Update – Dorothy Simpson – October
    - iv. Parent Survey Status /Next Steps – Dr. Bohn / Kevin C. – October
    - v. Staff Survey Proposal – Dr. Bohn / Ron M. – October
    - vi. College Pathways Review – October
    - vii. Review progress on President Objectives for 2011-2012 – November
  - b. Planned Regular Board Meeting dates for 2011-12 school year
    - i. Oct.17<sup>th</sup>, Nov 14<sup>th</sup>, Dec 12<sup>th</sup>, Jan 9<sup>th</sup>, Feb 13<sup>th</sup>, Mar 12<sup>th</sup>, Apr 9<sup>th</sup>, May 14<sup>th</sup>, June 11<sup>th</sup>
  - c. Planned Special Board Governance focused meeting dates for 2011-12 school year
    - ii. Sept 26<sup>th</sup>, Nov 7<sup>th</sup>, Jan 23<sup>rd</sup>, Mar 19<sup>th</sup>, and May 21<sup>st</sup>
- VIII. Adjournment